

Minutes of the regular meeting of the Winslow City Council held on September 26, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Tafoya

MEMBERS ABSENT:

Councilmember Nelson

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Tim Westover Public Works Director, Kevin Treadway Interim Director of Police Operations, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember Tafoya. Roll call was taken and Councilmember Nelson was absent. After Mayor Cano stated that she was notified by Councilmember Nelson that she would be absent, the following motion was made:

Motion: Moved by Councilmember McKee, seconded by Mayor Cano, to excuse the absent member. Motion passed with Mayor Cano and Councilmembers MacLean, McKee and Tafoya voting yes and Councilmembers Cake and Crisp voting no.

CALL TO THE PUBLIC

Mary Grayeske spoke regarding how she was treated by police department staff during a recent incident near the library.

Holly Wagner spoke regarding issues that she has with the special events ordinance that is on the agenda, including the proposed language relating to noise and the lack of opportunity for residents to object or comment on a permit application.

At the conclusion of Call to the Public, Mayor Cano addressed Ms. Grayeske, who indicated that she would like for staff to follow up with her regarding her comments. Mayor Cano also referred to comments made by Holly Wagner and stated that further discussion can take place prior to adoption of the ordinance.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced details regarding the following events:

- Standin' on the Corner Festival on September 29th & 30th
- Just Cruis'n Car Show and Quilt Show on October 6th & 7th
- Ink Fest event on October 14th & 15th
- Winslow Unified School District Fall Break the week of October 9th
- Friends of the Library Annual Book Sale October 25th – 28th
- Arts Council call for mural artists
- Library Groundbreaking Ceremony on October 3rd
- Rotary/St. Mary's food distribution on September 28th

Councilmember McKee provided information regarding the following items:

- Navajo County Shot Clinic
- Local assistance provided by the County Assessor's Office the second Tuesday of every month
- County Recorder kiosk located in the local Health Department lobby
- New Art Car located at Fourth & Warren
- Opening of a new downtown business
- Restoration of Old Texaco Station by Dave Hartman

Mayor Cano referred to the new downtown business and thanked the property owner for allowing his storefront to be used for a business. Mayor Cano also thanked the Public Works crews for their extra efforts to clean up Second & Third Street in preparation for upcoming events scheduled over the next two weeks.

After Councilmember McKee commented on the ribbon cutting ceremony at the NPC Headstart Facility, Mayor Cano announced that there is a new developer interested in building homes in Winslow.

B. Future Agenda Items

In response to a request from Mayor Cano for discussion regarding a possible code amendment related to properties in the downtown

entertainment district, the City Attorney stated that she will work with staff to include an executive session on a future agenda for this item.

Councilmember Crisp stated that she would like for the city to look into a Housing Navigator similar to what Flagstaff has to assist individuals with the public housing application process.

Councilmember MacLean requested that Habitat for Humanity be invited back to discuss their housing program.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming the Month of October as Domestic Violence Awareness Month

After Mayor Cano read the proclamation, it was presented to Greg Hackler and Theresa Warren on behalf of Alice’s Place. Mr. Hackler thanked the city for their support and Ms. Warren provided information regarding events being held during the month of October in conjunction with Domestic Violence Awareness Month.

B. Quarterly Hospital Report Which May Include General Updated Regarding Little Colorado Medical Center Activities and Emergency Department Quality Data Information

Jack Dempsey, Little Colorado Medical Center (LCMC) CEO, began by introducing LCMC staff that were in attendance including Emergency Department Director Sarah Romero and Medical Director Dylan Martini. After Mr. Dempsey discussed the Quality Program at LCMC, he and his staff presented the following statistical information for the month of August 2023:

Total patients	Transfers
Admits & AMA	Left without being seen
Median length of stay	Median length of stay transfer
Median length of stay patient	Median length of stay observation
Median length of stay DSG home	Door to Doc median time

Mr. Dempsey commented on the hospital’s current financial position including the anticipated deficit in the upcoming fiscal year.

C. Presentation Regarding the 2023 Navajo County Community Health Assessment (CHA) and Health Improvement Plan (CHIP)

This presentation took place prior to Item B

Amy Stradling, Education & Outreach Division Manager, began by presenting the city with a Certificate of Appreciation for support during of the Community Health Assessment Survey. Bill Ricci, Navajo County Community Health Outreach Liaison, and Cathy Solomon, Nurse Epidemiologist, provided a PowerPoint Presentation outlining CHA phases and timelines. The presentation also provided detailed information of the following survey results:

- Priority 1 – Social Determinants of Health
- Priority 2 – Substance Use
- Priority 3 – Mental Health
- Priority 4 – Sexually Transmitted Infections
- Priority 5 – Chronic Disease

The following next steps regarding the CHA/CHIP role out were also discussed:

- CHA/CHIP Role Out
 - ◆ Presentations
 - ◆ Release to public
- Work Groups
 - ◆ Workshops for chairs & co-chairs
 - ◆ Establish work groups
 - ◆ Launch initiatives
- Evaluation & Sustainability
 - ◆ CHIP living document
 - ◆ Quarterly evaluation & reporting
 - ◆ Adjust strategies & initiatives to ensure quality outcomes

D. Quarterly Report from Navajo County Supervisor Fern Benally

Navajo County District I Supervisor Fern Benally provided an employee update including recent new hires and the appointment of Brian Layton as the new County Manager. Supervisor Benally also provided information regarding the County Fair and discussed the Winslow Levee kickoff meeting held on September 19th as well as the process moving forward with the project.

After discussing the broadband project to provide internet to Navajo County residents, Supervisor Benally provided a recap of their board meeting held earlier in the day. Councilmember Crisp commented on

the affordability of broadband and requested that cost information be provided to the Council closer to completion of the project.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Levee Kickoff Meeting Update

After the City Manager introduced Kevin Treadway as the Interim Director of Police Operations, Mr. Treadway addressed the Council and stated that he is looking forward to working with the community. The City Manager provided a recap of the Levee kickoff meeting and announced information regarding the General Plan Update including an Open House scheduled for October 9th at 6:00 p.m. in the City Hall Conference Room.

The City Manager encouraged citizens to complete the capital improvement survey that is currently posted on the city's Facebook page and announced the following upcoming events:

- Standin' on the Corner Festival
- Library Groundbreaking Ceremony
- Annual Quilt Show
- Annual Just Cruis'n Car Show

B. Monthly Financial Reports by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

The Finance Director stated that this report is for the month of August and noted that there was a significant increase in interest income due to the new Sweep Money Market Program. The Finance Director also stated that future reports will include additional information regarding city investments.

The Finance Director highlighted information from her report that was included in the packet including citywide revenues and expenditures for the General Fund and the Enterprise Funds. With regard to the Sanitation Fund, the Finance Director stated that although revenues did meet projections through August, due to increased costs, specifically with transfer station fees, it is anticipated that the fund will be in the red at the end of the year.

In closing, the Finance Director discussed the various city sales tax revenues in comparison to both the month of July and this same time last year. The Finance Director also responded to a question from

Councilmember Crisp regarding the Sanitation Fund and fees that are collected.

CONSENT CALENDAR

Mayor Cano noted that Item D will be pulled as a result of comments made under Call to the Public. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar as presented minus Item D. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Work Session of September 12, 2023 and the Regular Meeting of September 12, 2023**
- C. Discussion and/or Action to Approve Payment for Fabrication and Installation of New SCADA Computer System at Wastewater Treatment Plant**
- D. Discussion and/or Action to Approve Ordinance No. 1402 Declaring the Document Entitled “City of Winslow Special Events Chapter” as a Public Record and Amendment to the Winslow Municipal Code as it Relates to Special Events**

The City Attorney explained that the intent of the ordinance is to provide structure to special events held within the city so that all necessary departments are involved and prepared for the event. The City Attorney further explained that there are enforcement issues since there is currently nothing in the code relating to special events.

The City Attorney discussed the application process outlined in the proposed code amendment which also includes a section allowing the applicant the right to appeal to the City Council if their application is denied by the Special Events Review Board. The City Attorney also discussed the following requirements included in the amendment relating to amplified music at a special event:

1. If amplified music is to be produced at the special event, a plan shall be prepared that assures that the sound levels shall not disturb the peace and quiet of residents of the city. The plan shall include sufficient information so that the City Manager may determine whether the sound will be heard by residents in residential neighborhoods.

2. Amplified sound shall not begin before 9:00 a.m. nor extend beyond 10:00 p.m. The Special Events Review Board may approve adjustments to hours of operation and hours of amplified sound based upon individual circumstances.

The City Attorney referred to comments made by Holly Wagner under Call to the Public and stated that the Council can make changes to the language as they see fit. Mayor Cano referred to the carnival that is held near Ms. Wagner's residence and there was discussion regarding that particular event that takes place every June in the Bashas' parking lot. The City Attorney discussed options for making sure that neighborhood notification requirements are met.

After the City Manager responded to questions regarding residential and commercial zoning districts, the City Attorney clarified that language stating that no amplified music will be permitted within X amount of feet of a residential district could be added to the code amendment. In response to a question from Councilmember Crisp, the City Attorney stated that, as indicated in the ordinance, it will be a Class 3 misdemeanor to hold an event without obtaining a permit.

Holly Wagner reiterated her concerns that were previously stated under Call to the Public, including that there is not an opportunity for residents to be involved with the process before a permit is approved. Ms. Wagner discussed waiving of certain requirements and expressed the need for an objective standard related to amplified music and protection from conflicts of interest.

There was further discussion regarding the specific carnival event and, at the request of Councilmember McKee, clarification was provided that the 200-foot requirement would only apply to amplified music for all special events located in a residential district.

Motion: Moved by Councilmember Crisp, seconded by Councilmember Cake, to approve Ordinance No. 1402 with the addition of Section C 3. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

Prior to voting on the motion, the City Attorney read the following language into the record that will be added as Section C 3: No amplified music will be permitted if the event will be located within 200 feet of a residential district unless approved by the City Council.

- E. Discussion and/or Action to Approve Ordinance No. 1403 Approving the Lease Agreement Between the City and the United States of America, by and through NOAA, Department of Commerce, Related to Lease of Real Property at the Winslow Lindbergh Regional Airport**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action Regarding Sponsorship Request from the Little Colorado River Horsemen's Association**

Sophia Ortiz, President of the Association, and Christie Bratt, Vice President, responded to questions from members of the Council and clarified that sponsorship amounts shown on their request letter are a one-time donation.

At the request of Councilmember MacLean, the City Attorney discussed the Arizona Gift Clause factors that the city must consider when making a decision to provide appropriations to an organization. The City Manager noted that the Horsemen's Association is a 501C3 and the City Attorney stated that the Council can go into executive session for legal advice if additional clarification is needed regarding the Gift Clause.

After the City Manager stated that to date the Council has expended \$9,400 from their Special Event Fund leaving a balance of \$20,600, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember McKee, to donate \$300 to the Little Colorado River Horsemen's Association of Arizona. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

- B. Discussion and/or Action Regarding Request for Assistance for the Fifth Annual Native American Pow Wow**

Erin Dickson, who attended via Zoom, discussed plans for the Fifth Annual Pow Wow in July 2024 and stated that he is requesting monetary assistance in the amount of \$4,000 for the event. Mr. Dickson commented on their fundraising efforts and stated that he is also requesting a police presence and use of the multi-purpose field.

Further discussion included the impact that the special events ordinance might have on the event and how much was appropriated for the Festival and the Car Show. The City Manager stated that the Council will also need to consider waiving vendor fees for this event.

Moved by Mayor Cano, seconded by Councilmember Crisp, to provide \$3500 to the Standing Horse Pow Wow plus in-kind services including use of the multi-purpose field, staff availability and waiving the peddler's permit fees. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

C. Discussion and/or Action Regarding Request for Assistance for the Annual 5K Cancer Walk

Ashley Wilkie, Outpatient Services Director at LCMC, and HR Director Kristy Armijo, discussed their Cancer Walk scheduled for October 21st and stated that funds raised from this event will go directly to the Winslow Cancer Support Group. After Ms. Armijo responded to questions from the Mayor and members of the Council, the following motion was made:

Councilmember McKee made a motion to donate \$300 to the LCMC Cancer Walk and waive all vendor fees. Following a brief discussion, Councilmember McKee amended her motion to donate \$500 to the Annual 5K Cancer Walk to include providing traffic control and waiving vendor fees, as well as supporting any city elected official or employee who would like to participate in the walk. The motion was seconded by Mayor Cano and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

D. Discussion and/or Action Regarding Request for Assistance for the 76th Annual Christmas Parade and Waive Vendor Fees

Bob Hall, CEO of the Chamber/Visitor Center, discussed the theme for this year's parade, An Indigenous Christmas, and stated that the Chamber is again requesting co-sponsorship from the city to include assistance from the Streets Department and Police Department, traffic control and waiving of all vendor fees.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to support the Christmas Parade through the Chamber of Commerce, to include assistance from the Street and Police Departments, waive vendor fees and anything else needed. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember MacLean, to adjourn at 9:15 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on September 26, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this 9th day of *October*, 2023.

Suzy Wetzel

City Clerk