

Minutes of the regular meeting of the Winslow Airport Commission held on August 21, 2023 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Commissioner Coolidge  
Commissioner Kenna  
Commissioner Patton

**MEMBERS ABSENT**

Chairman Lazzarini  
Commissioner Gravier

**STAFF**

Tim Westover, Airport Manager  
Larrilynn Oso, Recording Secretary

The meeting was called to order by the Airport Manager at 4:30 p.m. At the Airport Manager's request, the Commission designated Commissioner Kenna to run the meeting in the absence of Chairman Lazzarini.

The Pledge of Allegiance was recited and the invocation was given by Commissioner Kenna. Roll was called, Chairman Lazzarini and Commissioner Gravier were absent.

Motion: moved by Commissioner Coolidge, seconded by Commissioner Patton to excuse Chairman Lazzarini and Commissioner Gravier. Motion passed unanimously with Commissioner Coolidge, Kenna and Patton voting yes.

**Discussion and/or Action to Approve Minutes – July 17, 2023**

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to approve the July 17, 2023 minutes as presented. Motion passed unanimously with Commissioners Coolidge, Kenna, and Patton voting yes.

**Scheduled Presentations**

**A. Presentation by the following Firms for Airport Planning & Environmental Services:**

The following firms made presentations and answered questions from the Commission, Airport Manager and Mr. Orville Wiseman.

- Armstrong Consultants & Coffman Associates

**B. Presentation by the following Firms for Airport Engineering Design & Construction Management:**

The following firms made presentations and answered questions from the Commission, Airport Manager and Mr. Orville Wiseman.

- Armstrong Consultants & C&S Engineering

**Commission Consideration and Possible Action**

**A. Discussion Regarding Recommendation to City Council Regarding Airport Planning & Environmental services and Airport Engineering Design & Construction Management.**

The Airport Manager responded to questions from the Commission and Mr. Orville Wiseman. After discussion occurred between the Airport Manager, Commission and Mr. Orville Wiseman regarding each firm's submittal review, presentations and qualifications, the following motions were made:

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton to recommend Coffman Associates to provide Airport Planning and Environmental Services. Motion passed unanimously with Commissioners Coolidge, Kenna, and Patton voting yes.

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton to recommend Armstrong Consultants to provide Airport Engineering Design and Construction Management. Motion passed with Commissioners Coolidge, and Patton voting yes and Commissioner Kenna voting no.

### **Current Events and Announcements**

The Commission expressed well wishes and a speedy recovery for Chairman Lazzarini.

### **Adjournment**

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to adjourn at 7:36 p.m. Motion passed unanimously with Commissioners Coolidge, Kenna, and Patton voting yes.

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Chairman Lazzarini

ATTEST:

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Larrilynn Oso, Recording Secretary