

Minutes of the special meeting of the Winslow Housing Authority held on September 26, 2023, at 6:00 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Chairperson Cano, Commissioner Cake, Commissioner Crisp, Commissioner MacLean, Commissioner McKee, Commissioner Tafoya

**MEMBERS ABSENT:**

Commissioner Nelson

**STAFF:**

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Kim Salazar Public Housing Director

Chairperson Cano called the meeting to order. The Pledge was given and the Invocation was offered by Commissioner MacLean. Roll call was taken and Commissioner Nelson was absent. Motion: Moved by Commissioner McKee, seconded by Chairperson Cano, to excuse the absent member. Motion passed by roll call vote with Chairperson Cano and Commissioners Cake, MacLean, McKee and Tafoya voting yes and Councilmember Crisp voting no.

**CONSIDERATION AND POSSIBLE ACTION**

**A. Discussion and/or Action to Approve Minutes of Public Housing Authority Special Meeting – June 27, 2023**

Motion: Moved by Chairperson Cano, seconded by Commissioner McKee, to approve minutes of the June 27, 2023 Public Housing Authority meeting. Motion passed unanimously with Chairperson Cano and Commissioners Cake, Crisp, MacLean, McKee and Tafoya voting yes.

**B. Discussion and/or Action to Adopt Resolution No. 1924 Approving the Housing Authority's Utility Allowance Schedules for Fiscal Year 2023/2024**

The Public Housing Director explained that HUD regulations require an annual review of utility rates and charges and stated that the agency is required to adjust utility allowances when there is a 10% change. The Public Housing Director also referred to the utility allowances included in the packet and explained the process for determining the amounts.

After the Public Housing Director responded to questions and comments from members of the Commission, the following motion was made:

Motion: Moved by Commissioner MacLean, seconded by Commissioner Cake, to approve Resolution No. 1924. Motion passed unanimously with Chairperson Cano and Commissioners Cake, Crisp, MacLean, McKee and Tafoya voting yes.

**UPDATE FROM PUBLIC HOUSING DIRECTOR WHICH MAY INCLUDE OCCUPANCY RATES, WAIT LIST INFORMATION, UNIT MODIFICATIONS UPDATE AND UPCOMING TRAINING**

The Public Housing Director provided information regarding occupancy rates for Public Housing, which are currently at 95%, and provided an update regarding modernization of Public Housing units.

The Public Housing Director also provided information regarding the Housing Choice Voucher program which is currently at a 73% utilization rate. The Public Housing Director reported that notice has been received from HUD that there will be a reduction in funding due to unspent program funds with the biggest hurdles being lack of housing, inventory, increased rent, lack of funds for security deposits and move in expenses.

The current utilization rate for the Emergency Housing Voucher program is at 80% with 24 families leased up and six vouchers on the streets. The Local Coalition to End Homelessness continues to meet and has received accolades from the State for progress made to assist the homeless.

In conclusion, the Public Housing Director welcomed new Public Housing Specialist Pearl Anderson and thanked Maintenance Worker Larry Watson for his work in maintaining their units. The Public Housing Director also responded to questions and comments from members of the Commission.

Commissioner McKee thanked the Public Housing Director for her efforts in running the housing program and noted that residents appear to be taking more pride in the condition of their yards.

**ADJOURNMENT**

Motion: Moved by Commissioner Cake, seconded by Chairperson Cano, to adjourn at 6:20 p.m. Motion passed unanimously with Chairperson Cano and Commissioners Cake, Crisp, MacLean, McKee and Tafoya voting yes.

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Winslow Housing Authority held on September 26, 2023 at 6:00 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk