

Minutes of the regular meeting of the Winslow City Council held on November 14, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Tafoya

**MEMBERS ABSENT:**

None

**STAFF:**

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Michael Duran Fire Chief, Kevin Treadway Interim Director of Police Operations, Jack Fitchett Economic Development Director, Sandra Knight Recreation Manager, Kelley Pugh Human Resources Manager, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Rosemary Natseway in her native Laguna language. Roll call was taken and Councilmember Cake was absent. Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes. Councilmember Cake arrived at 7:05 p.m.

**CALL TO THE PUBLIC**

Ann Schmidt referred to the Coffee with the Council event on November 4<sup>th</sup> where she hoped to receive an update regarding the Atlas Global development and spoke regarding what she feels is a serious lack of transparency related to the project.

Julia Sells stated that she has reviewed the draft General Plan document and spoke regarding her concerns related to water and the need for a Planning & Zoning Commission. Ms. Sells indicated that she sent an email to the Zoning Hearing Officer regarding her questions and concerns.

Alice Kenkman spoke regarding how the city is dealing with code violations related to vacant and dilapidated homes in the community.

Holly Wagner spoke regarding the need for citizen involvement and re-establishment of the Planning & Zoning Commission. Ms. Wagner also voiced her concerns regarding Atlas Development.

At the conclusion of Call to the Public, Mayor Cano referred to Ann Schmidt's comments and stated that the information that was recently disclosed regarding the Atlas Global project was not available for public consumption at the time Coffee with the Council was held. After Mayor Cano stated that she did not have accurate information related to the I-40 Corridor grant, the City Manager stated that he will be providing information regarding this item in his report.

With regard to comments made by Julia Sells and Holly Wanger, Mayor Cano stated that they will be taken into consideration. Mayor Cano then addressed Alice Kenkman's comments and stated that there are limitations when dealing with private property owners, however there are provisions in the code to deal with certain violations.

## **MAYOR AND COUNCILMEMBERS REPORTS**

### **A. Current Events and Announcements**

Councilmember Crisp announced details regarding the following items:

- Produce distribution on November 15<sup>th</sup>
- Santa at the Chamber on Parade Day (November 18<sup>th</sup>)
- Community tree lighting on November 17<sup>th</sup>
- Free movie at the theater offered by Youth Football & Cheer on November 21<sup>st</sup>
- Community Garden is looking for bags of fallen leaves that can be dropped off or they will pick up
- Farmers Market on December 9<sup>th</sup>
- Rotary/St. Mary's food distribution on November 21<sup>st</sup>

Councilmember McKee stated that she attends the Cookbook Club at the Girl Scout House and thanked the Public Works Director and his crew for making repairs to the parking area. Councilmember McKee also thanked the city crews who have worked outside of their normal hours putting up Christmas decorations.

Councilmember MacLean thanked the Recreation Manager and her team for the Parade in the Park event.

Mayor Cano commented on the Christmas Parade scheduled for Saturday, November 18<sup>th</sup>.

### **B. Future Agenda Items**

Councilmember MacLean requested that the ordinance relating to abandoned vehicles on city streets be reviewed so that it is enforceable

when owners do not comply with requests made by the Code Compliance Officer.

Mayor Cano referred to items discussed at Coffee with the Council and directed staff look into flood mitigation in the Southside area. Mayor Cano also discussed possible ways to address speeding on Williamson Avenue and requested that there be discussion regarding incorporating curbside art into the code.

## **SCHEDULED PRESENTATIONS AND PROCLAMATIONS**

### **A. Presentation of Employee Service Awards**

The Human Resources Manager announced names of the employees who were receiving service awards and presented them to those who were in attendance.

### **B. Quarterly Chamber Report Which May Include Visitor Center Statistics, Bed Tax Financial Information and Past/Future Event Update**

Bob Hall, Executive Director of the Chamber of Commerce, provided his report for the period July - September 2023 that included the number of visitors (local, in-state, out of state and foreign) for the period, the number of travel and relocation packs distributed, the number of brochures printed and distributed, website hits totaling 24,006 and tourism related emails received.

After noting that the room at the Visitor's Center was utilized a total of 34 times between July and September, Mr. Hall discussed income and expenses for the reporting period.

Mr. Hall encouraged citizens to shop local and provided information on the following items:

- Six new Chamber members
- Details of the Community Tree Lighting and Festival of Trees
- Route 66 Centennial Committee
- Annual Christmas Parade on November 18<sup>th</sup>

## **STATUS REPORTS**

### **A. Verbal Status Report on Current City Activities by City Manager Which May Include Operation Green Light, Upcoming**

### **Community Development Block Grant (CDBG) Cycle, Introduction of Economic Development Director**

The City Manager provided information regarding the MOU that is on the consent agenda to join a coalition of public and private partners in an initiative to grow the I-40 tradeport corridor from Kingman to Albuquerque. The City Manager also provided information regarding the upcoming Community Development Block Grant (CDBG) cycle and stated that a call for projects will be included on the December 12<sup>th</sup> agenda.

The City Manager then commented on the following items:

- Atlas Global presentation at the December 12<sup>th</sup> City Council meeting and public meetings scheduled for December 14<sup>th</sup>
- Operation Green Light to show appreciation and support of veterans
- Habitat for Humanity land trust program
- Demolition of Elk's building on First Street
- Library construction update
- Cancellation of November 28<sup>th</sup> City Council meeting
- General Plan Open House on December 12<sup>th</sup> at 5:00 p.m.

After responding to a question from Councilmember Crisp regarding the use of CDBG funds, the City Manager introduced Economic Development Director Jack Fitchett. Mr. Fitchett spoke briefly and provided a background of his education and work experience.

### **CONSENT CALENDAR**

Motion: Moved by Councilmember Cake, seconded by Councilmember McKee, to approve the Consent Calendar as presented. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Special Meeting of October 24, 2023 and the Regular Meeting of October 24, 2023**
- C. Discussion and/or Action to Approve Intergovernmental Agreement Between the City of Winslow and the Phoenix Police Department Related to the Internet Crimes Against Children Task Force**

- D. Discussion and/or Action to Approve Intergovernmental Agreement Between the City of Winslow and the Arizona Department of Revenue Related to the Collection and Administration of the City's Transaction Privilege and Affiliated Taxes**
- E. Discussion and/or Action to Approve Intergovernmental Agreement Between the City of Winslow and the Winslow Unified School District for Joint Use of Facilities/Equipment**
- F. Discussion and/or Action to Approve Memorandum of Understanding Related to the I-40 Tradeport Corridor Partner Group**
- G. Discussion and/or Action to Approve the City Executing the Arizona Mutual Aid Compact and Authorizing the City Manager to Execute on Behalf of the City**
- H. Discussion and/or Action to Approve Ordinance No. 1405 Amending Section 9.08.070 of the Municipal Code Related to Curfew of Minors**

#### **COUNCIL CONSIDERATION AND POSSIBLE ACTION**

- A. Discussion and/or Action Regarding Letter of Support and Financial Assistance for Arizona Alpine Trail**

There was discussion regarding the sample letter of support that was included in the packet which Councilmember MacLean indicated was merited. With regard to the request for financial assistance in the amount of \$9,000, Councilmember MacLean stated that he would like to see the amount reduced to be more in line with what the Council appropriates for other groups and events.

In response to a question from Mayor Cano, the City Manager stated that there is a current balance of approximately \$16,000 in the Special Events account. There was further discussion regarding the benefits of Winslow being included in the trail and the need to involve the Chamber since it will impact tourism.

At the request of Councilmember Crisp, the City Attorney provided information regarding the Arizona Gift Clause. Prior to the following motion being made, Jerry Smith, President of the Arizona Alpine Trail, responded to questions and comments from the Council:

Motion: Moved by Councilmember Nelson, seconded by Mayor Cano, to appropriate \$2,000 to the Arizona Alpine Trail and approve the letter of support. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

**B. Discussion and Annual Review of Ordinance No. 1357 Related to Recreational Marijuana**

The City Manager referred to Ordinance No. 1357 related to recreational marijuana and the dual license requirement that was approved by the City Council and stated that the Council indicated that they would like to review the ordinance on an annual basis to determine if any modifications are needed.

The City Attorney provided information regarding the Smart and Safe Arizona Act legalizing recreational use of marijuana that was passed by the voters in 2020 and explained that she was part of a working group that put together by the League to develop a model ordinance to assist cities and towns with their options related to recreational marijuana.

The City Attorney also explained that the dual license requirement specifies that an establishment must operate both a nonprofit medical marijuana dispensary and a marijuana establishment. The City Manager clarified that there is not a medical dispensary nor a medical plus recreational dispensary in Winslow.

In response to a question from Councilmember Crisp, the City Manager stated that no inquiries have been received within the last year from anyone interested in opening a facility. The City Manager clarified that if someone was interested in opening a facility, they could file for a text amendment which would come to the Council for approval. The Council indicated that they do not see a reason to make changes to the ordinance at this time but that they would like to continue to review it on an annual basis.

**C. Discussion and/or Action Regarding Ordinance No. 1404 Amending Section 2.08.060, Salaries and Benefits, of the Municipal Code to Increase the Salaries of the Mayor and Council Members**

There was discussion regarding the current salary of the mayor and council and how they compare to other municipalities. In response to a question from Councilmember McKee regarding the impact that a salary increase would have on the budget, the City Manager stated that since the increase would not take place until January 2025, funds would be budgeted accordingly.

After further discussion regarding duties of the mayor and council and the fact that salaries have not been increased since 1983, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember Crisp, to approve Ordinance No. 1404 amending the section of salaries and benefits to now reflect that the mayor will receive a stipend of \$800 per month and councilmembers will receive a stipend of \$400 per month starting at the next election year. Motion passed with Mayor Cano and Councilmembers Cake, Crisp, McKee, Nelson and Tafoya voting yes and Councilmember MacLean abstaining.

Prior to voting on the motion, the City Attorney clarified that the effective date is January 1, 2025.

**D. Discussion and/or Action Regarding Sanitation Operating Fund and Transfer Station Fees**

After referring to the previous discussion regarding the Sanitation Fund, which is operating at a deficit, the City Manager discussed the following two options:

Option One – no change with an annual operating loss of \$200,000 resulting in the General Fund absorbing the deficit.

Option Two – eliminate the free voucher system and change rates to \$10 per vehicle and \$25 per trailer for residents within city limits and \$20 per vehicle and \$50 per trailer for non-residents/commercial; prioritize the addition of a scale to implement a fair and equitable per tonnage rate within the next fiscal year's budget.

The City Manager responded to questions from the Council including when the increase would go into effect. There was discussion regarding the proposed increases and the impact they may have on wildcat dumping. In response to a request from Councilmember MacLean to have an ordinance related to wildcat dumping in place so the city can be proactive, the City Attorney stated that she can review the code to make sure that citations can be issued.

Councilmember Crisp encouraged citizens to continue to submit complaints through the website portal and Mayor Cano requested that the public be provided with information regarding why this change is necessary. The City Manager stated that since direction has been provided, staff will begin the process to make changes to the Fee Schedule.

**ADJOURNMENT**

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to adjourn at 8:10 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on November 14, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this 12<sup>th</sup> day of *December*, 2023.

**Suzy Wetzel**  
City Clerk