

Minutes of the regular meeting of the Winslow City Council held on December 12, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Tim Westover Public Works Director, Michael Duran Fire Chief, Jack Fitchett Economic Development Director, Sandra Knight Recreation Manager, Mark Woodson City Engineer (via Zoom), Mike Janes City Engineer, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember Tafoya. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Rhonda Greer requested that the Council consider reinstating the Planning & Zoning Commission and spoke about the importance of having the commission.

After Mayor Cano stated that staff can reach out to Mrs. Greer to discuss her request, the City Attorney clarified that a one-on-one meeting with the mayor can be scheduled or the item can be placed on a future agenda for discussion.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced details regarding the following events:

- Christmas Toy Drive including drop-off locations
- Mother Road Farmers Market Bazaar on December 10th

- Snow Drift Holiday Open House on December 17th
- High Desert Dance Academy's presentation of the Route 66 Nutcracker on December 15th & 16th

After announcing that the Santa Train will take place on December 14th, Councilmember Tafoya stated that the high school will be hosting their first home wrestling meet on December 13th.

Councilmember McKee discussed details of the Snowflake Giving Machine ribbon cutting on December 18th and provided dates that donations can be made to various Navajo County charities.

There was a brief discussion regarding the date of the next food distribution event.

Mayor Cano recognized the Elks for their Clothe a Child event that benefited approximately 30 children and the Christmas Basket distribution that will take place on December 16th.

Mayor Cano also wished everyone a Merry Christmas.

B. Future Agenda Items

Councilmember Crisp requested that a proclamation be included on the next agenda to recognize the High School Dance Team for winning the State championship.

Mayor Cano referred to possible discussion regarding the Planning & Zoning Commission as a future agenda item and also requested that a tour of city facilities be scheduled with the Council in January or February.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on Past/Future Events, Scholarship Opportunities and Little Colorado Campus Activities

Betsyann Wilson, Executive Director of NPC Friends & Family, provided information regarding the following items:

- Registration for the Spring 2024 semester including cost information
- Holiday break schedule
- New science classes being offered at NPC in the Spring semester

- Update on remodeling at the Winslow Campus
- Scholarship opportunities for the 2024 Spring semester

In conclusion, Ms. Wilson wished the Council a Merry Christmas and Happy New Year.

B. Atlas Global Presentation Regarding Proposed I-40 Tradeport

After providing detailed information regarding the upcoming community outreach meetings that will take place on December 14th to further discuss their proposed industrial development project, Daniel Lupien discussed the importance of the airport plan and other transportation modes (rail and interstate) as they relate to their project. Mr. Lupien provided information on why their critical and complex plan for the airport, which is of value due to its infrastructure, is the fastest path to revenue and jobs.

David Wakefield discussed their project at Falcon Field in Mesa and how they are able to use the learning experience from that project on future projects. Mr. Wakefield also discussed energy efficiencies and creation of jobs in Mesa and stated that it is their intent to create a similar project in Winslow. Mr. Wakefield provided a detailed description of their project for the Winslow area that includes leasing the airport property.

Mr. Lupien commented on the fact that the FAA steps and guidelines that must be followed will take time to work through. Mr. Lupien responded to a question from Mayor Cano regarding how the airport component relates to their project and confirmed that the land shown on the phased project map that was displayed on the screen is outside the original 1200 acres that Atlas Global is purchasing. Mr. Lupien also provided details of the proposed agreement to lease the airport property.

In response to a question from Mary Graeske regarding the current flight patterns, Mr. Wakefield and Mr. Lupien provided information related to the FAA requirement that all airports submit an Airport Land Plan and a Master Plan.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember McKee, seconded by Councilmember Nelson, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

EXECUTIVE SESSION

- A. Under authority of A.R.S. § 38-431.03(A)(3), (4) and (6), the City Council may hold an executive session for discussion or consultation with the attorney or attorneys of the public body for legal advice; to consider its position and instruct its attorneys regarding contemplated litigation or settlement discussions conducted in order to avoid or resolve litigation; or negotiations with members of a tribal council for discussion and direction to counsel regarding the Little Colorado River (LCR) Adjudication (Apache County Superior Court – *In Re: The General Adjudication of All Rights to Use Water in the Little Colorado River System and Source (CV 6417, CV 6417-200, CV 6417-201, CV 6417-202, CV 6417-300, CV 6417-400)*), involvement with the LCR Coalition and any other legal issues regarding the City’s water supply**

Motion: Moved by Mayor Cano, seconded by Councilmember Crisp, to move back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

STATUS REPORTS

- A. Verbal Status Report on Current City Activities by City Manager Which May Include Economic Development and Broadband Update**

After confirming that the Rotary food pantry will take place on December 21st, the City Manager provided an update on the Broadband Equity, Access and Deployment (BEAD) program that sets the goal of providing and affordable broadband for which all unserved and underserved locations and eligible Community Anchor Institutions must be identified.

The City Manager also provided a detailed update from the new Economic Development Director regarding his first four weeks in Winslow and stated that Jack will be added to the quarterly report schedule.

Lastly, the City Manager discussed the recent graffiti at the city parks, mainly the Hayden Walton complex and encouraged citizens to report any suspicious activity to the police department.

B. Monthly Financial Reports by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

The Finance Director highlighted information from her written report for the month of October including cash and investment balances and revenues and expenditures for the General Fund, HURF Funds and the Enterprise Funds.

The Finance Director also referred to the sales tax revenue comparison chart included in the packet and stated that there was a slight increase in the TPT revenues in comparison to this same time last year.

C. Quarterly Report by Recreation Manager Which May Include Information Regarding Past Events/Programs and Announcements for Upcoming Events/Programs

The Recreation Manager stated that the Recreation Department just completed Youth Basketball registration with a total of 256 players signed up for the 2024 season. The Recreation Manager also reported that 70 kids participated in the free Suns Basketball Camp that was held on November 18th.

After announcing that the Santa Train is scheduled to begin at 5:30 p.m. on December 14th at the cabooses on First Street, the Recreation Manager stated that her department will be gearing up for the Spring and Summer programs once the new year begins.

D. Quarterly Report by Fire Chief Which May Include Implementation of Plan to Elevate Department Through a Gap Analysis and New Emergency Medical Response Plan

The Fire Chief highlighted information from his written report including working at the station 24 hours a day for his first three weeks as Fire Chief. The Fire Chief also provided detailed information regarding implementation of his plan to elevate the Fire Department through a gap analysis. The Fire Chief reported that the plan includes an emergency medical response plan involving the Fire Department, the Police Department, Action Medical and Little Colorado Medical Center.

With the increasing growth in Winslow, the Fire Chief also reported that inspections and plan review is on the increase. At the conclusion of the Fire Chief's report, Mrs. Duran spoke and stated that she and her husband are grateful to have been welcomed to the community.

CONSENT CALENDAR

Mayor Cano advised the Council that Item D is being removed from the Consent Calendar due to the fact that the applicant is no longer interested in serving on the Arts Council. Motion: Moved by Councilmember Crisp, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Item D since that item has been removed. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Executive Session of October 24, 2023, Special Meeting of November 4, 2023 and Regular Meeting of November 14, 2023**
- C. Discussion and/or Action Regarding Reappointment of Members to the Municipal Property Corporation**
- D. Discussion and/or Action Regarding Appointment of Member to the Arts Council**
- E. Discussion and/or Action to Approve Agreement Between the City and Winslow Bombers Baseball for Use of City-Owned Baseball Fields**
- F. Discussion and/or Action to Approve Payment for Reconditioning the Flying J Lift Station**
- G. Discussion and/or Action to Approve Payment for Reconditioning of Oak Road Lift Station**
- H. Discussion and/or Action to Approve First Amendment to the Professional Services Agreement Between the City and The Kruse Group**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Public Hearing Regarding Use of Community Development Block Grant (CDBG) Funds**

After discussing the program and its requirements, Kevin Goss, CDBG Program Manager for NACOG, provided information regarding prior city projects that were funded through the CDBG program and the schedule for the 2024 cycle.

Mayor Cano opened the public hearing.

The following individuals spoke regarding the use of Community Development Block Grant Funds:

Mike Janes, Engineering Manager for Ardurra (formerly Woodson Engineering), spoke on behalf of the city and provided a copy of maps to the Council showing details of the following proposed projects:

- Winslow Neighborhood Walks – curbs, gutters, sidewalks and pavement west of North Alfred between Aspinwall Street and Oak Street
- Southside Walkway Improvements – curbs, gutters and sidewalks along Jefferson Street between James Avenue and Robert Avenue
- Coopertown Sidewalk – curbs, gutters and sidewalks south of Central Street in the Coopertown neighborhood

The Public Works Director distributed information to the Council and spoke regarding the following proposed project:

- Hayden Walton Sports Complex All-Inclusive Playground – surfacing and equipment well designed inclusive playground to enable children of all abilities to develop physically, cognitively, socially and emotionally

The Public Works Director, Mr. Janes and Mr. Goss responded to various questions from the Council. In response to a question from Councilmember Tafoya, the City Manager confirmed that the projects being presented are proposed projects and the selection process and final decision will be made by the Council at the January 23rd City Council meeting. The Public Works Director also clarified that all of the projects exceed the amount of available funding from NACOG, however funds have been allocated in the city's capital improvement budget for a CDBG project.

Mayor Cano closed the public hearing.

B. Discussion and/or Action to Approve Resolution No. 1927 Adopting the City of Winslow's Statement of Policy in Support of Affordable and Workforce Housing

The City Attorney provided a brief background on previous discussions related to Habitat for Humanity's affordable housing program and explained that approval of this resolution is the first step to establish a

policy regarding an incentive program to assist in the creation and maintenance of affordable and workforce housing. The City Attorney further explained that this resolution authorizes staff to proceed with preparation of documents related to the community land trust program.

After the City Attorney discussed the timeline for creation of the land trust program, the City Manager stated that this resolution is also a mechanism to begin applying for eligible Department of Housing funding.

Motion: Moved by Councilmember MacLean, seconded by Councilmember McKee, to approve Resolution No. 1927 adopting the City of Winslow’s Statement of Policy in support of affordable and workforce housing. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to adjourn at 9:15 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on December 12, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this 9th day of *January*, 2024.

Suzy Wetzel
City Clerk