

Minutes of the work session of the Winslow City Council held on January 23, 2024 at 5:00 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee

MEMBERS ABSENT:

Councilmember Nelson, Councilmember Tafoya

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Michael Duran Fire Chief

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and Councilmembers Nelson and Tafoya were absent. Motion: Moved by Councilmember McKee, seconded by Councilmember Crisp, to excuse the absent members. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean and McKee voting yes.

DISCUSSION AND DIRECTION REGARDING FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

After referring to the recent survey that was conducted to receive public input for capital projects for the upcoming year, the City Manager provided a status update on current fiscal year projects that were also displayed on the screen. Details of the following projects and funding allocations were included in the update:

SLUM & BLIGHT CLEANUP

CAPITAL LEASE PURCHASES

GENERAL

- Ruby Wash Levee & General Drainage Maintenance
- Clear Creek Ditch Improvements
- Parks Master Plan
- Basketball Court Renovation
- Splash Pad Parking
- Henderson Park LED Lighting
- Hayden Walton LED Lighting
- Softball Field Announcer Booth
- Pickle Ball Court

- Little League Dugouts (due to cost, moved to next fiscal year)
- Cemetery Expansion
- Vargas Field & Ramada Area Improvements
- Outdoor Pool Replaster & Decking
- Route 66 Plaza Stage Cover
- McHood Park Improvements & Kayak Drop Off

BUILDING IMPROVEMENTS

- Parks Maintenance Building
- Hubbell Building Roof Replacement
- City Hall Renovation (Lee Medical)

TRANSFERS OUT

- LWCF Grant - 3 Playground Upgrades
- LRSP Grant – 911 Memorial Upgrade
- Capital Matching Funds
- Transfer Station Office Building
- First Street Parking
- Mike’s Pike Median Landscaping
- Street Improvements
- Sidewalks, Curbs & Gutters
- Downtown Restrooms

The City Manager briefly discussed the following funding information for the fiscal year 2024 Capital Improvement Plan:

Total Project Cost	\$4,434,192
Expected Revenue	\$2,535,000
Previous Year Ending Fund Balance	\$5,068,304
Committed Funds (Winslow Levee)	\$ 500,000
Fund Balance (keep \$1,000,000 in reserve)	\$2,669,112

The City Manager then discussed the following allocations for fiscal year 2025 projects:

SLUM & BLIGHT CLEANUP	\$ 300,000
CAPITAL LEASE PRINCIPAL	\$ 402,532
CAPITAL LEASE INTEREST	\$ 66,660
VEHICLES	
Vehicle Replacement Program	\$ 500,000
GENERAL	
Ruby Wash Levee	\$ 20,000
Clear Creek Ditch Improvements	\$ 50,000
Little League Dugouts	\$ 50,000

McHood Park Improvements	\$ 20,000
TRANSFERS OUT	
Street Improvements	\$ 500,000
Sidewalks, Curbs & Gutters	\$ 100,000
Total Project Cost	\$2,009,192
Expected Revenue	\$2,500,000
Previous Year Ending Fund Balance	\$2,669,112
Committed Funds (Winslow Levee)	\$ 500,000
Fund Balance (keep \$1,000,000 in reserve)	\$2,659,920

With regard to the survey mentioned at the beginning of the meeting, the City Manager reported that 300 responses were received. The City Manager displayed the survey results on the screen and discussed cost information and the scores for some of the projects as shown below and how they could be implemented into the Capital Improvement Plan, including grant opportunities.

Project	Cost	Score
Community Recreation Center	\$4,000,000	66
Stands/Parking @ Tom Harris Field	\$50,000	65
Driving Range 2 Tom Harris Field	\$2,000,000	57
Concession Stand & Concourse @ Multi-purpose Field	\$5,000,000	57
Vargas Field Lighting	\$150,000	55
Multi-purpose Field Lighting Upgrade	\$400,000	55
Additional Sports Complex Fields	\$700,000 ea	54
Hayden Walton Fitness Patch	\$50,000	52
Softball Field Lighting	\$150,000	50
Hayden Walton All Access Playground	\$300,000	50
Multi-purpose Field Concession Stand Upgrade	\$75,000	48
Keaton Field Lighting	\$150,000	48
Cemetery Mausoleum	TBD	45
Urban Lake @ Sports Complex	TBD	43
Event Lighting at Eagle Pavilion	\$300,000	40
Wrought Iron Fencing @ Hayden Walton Complex		38
New Roof @ Eagle Pavilion	\$30,000	35
Phase 2 Cemetery Expansion – <i>staff suggestion</i>	\$300,000	
Covered Ampitheater @ Eagle Pavilion Park – <i>suggested</i>		
Disc Golf Course @ McHood Park - <i>suggested</i>		
Urban Trail – <i>suggested</i>		
Walking Path @ Sports Complex – <i>suggested</i>		
New Fire Station – <i>suggested</i>		
Hwy 66 West End Landscaping – <i>suggested</i>		
Eliminate Green Belts to Widen Roads – <i>staff suggestion</i>		
Library Interior Furnishings – <i>staff suggestion</i>		

The City Manager explained that staff would like to move the Little League dugouts from fiscal year 2024 to 2025 and utilize the \$50,000 for the stands and parking at Tom Harris Field.

The City Manager also discussed location options for a new community recreation center including building a new facility that would be attached to the indoor pool at a cost of \$12,000,000 to \$15,000,000 or utilizing the current building next to the police department.

The City Manager stated that the intent tonight is to receive direction and suggestions from the Council and to answer questions regarding the projects contained in the Capital Improvement Plan.

Councilmember Crisp stated that the library interior furnishings should be kept at the forefront and discussed her thoughts on elimination of the greenbelts to widen various streets. There was further discussion regarding the proposed greenbelt plan. The City Manager responded to additional questions and comments from the Council and there was discussion regarding utilizing Clear Creek water on the ballfields.

The City Manager stated that, based on the discussion, staff will move forward with design plans for some of the projects so that concepts can be brought back to the Council for further consideration.

After requesting that watering the fields with Clear Creek water be a priority, Councilmember MacLean commented on the condition of the picnic area between the outdoor pool and Vargas Field. The City Manager responded by stating that is considered a maintenance item and will be built into the parks budget.

Prior to adjourning, there was a brief discussion regarding the downtown area restrooms and a new fire station. The City Manager confirmed the direction that was provided and responded to a question from Councilmember Cake regarding the purchase of a scale for the transfer station.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Mayor Cano, to adjourn at 6:05 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean and McKee voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session of the Winslow City Council held on January 23, 2024 at 5:00 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *13th* day of *February*, 2024.

Suzy Wetzel

City Clerk