

Minutes of the regular meeting of the Winslow City Council held on February 13, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

Councilmember Crisp

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Tim Westover Public Works Director, Jack Fitchett Economic Development Director, Jason Sanks Zoning Hearing Officer, Laurie LaShomb Farmers Market Manager (via Zoom), Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Mayor Cano. Roll call was taken and Councilmember Crisp was absent. Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

CALL TO THE PUBLIC

Judy Howell stated that the Animal Care Facility is both too small and understaffed to deal with the number of animals that are housed there. Ms. Howell requested a meeting with city staff to discuss the issue.

Kimberly Gould thanked the city for their efforts to communicate with the public, specifically the new app where she has been able to find useful information regarding recent meetings.

Theresa Del Mar referred to the minutes from the last meeting and asked if the list of properties contained in exhibit A are only available for Atlas Global to purchase. Mayor Cano explained that the Council cannot respond to questions under Call to the Public but requested that the City Manager set up a meeting with Ms. Del Mar to further discuss her question.

Alice Kenkman spoke regarding the feral cat problem and inquired about both a trap, neuter, release program and a possible voucher program.

Holly Wagner referred to information that she emailed to the Mayor & Councilmembers and discussed the need to further the goals of bringing better job opportunities to Winslow. After asking and receiving clarification that there would be an opportunity for public comments under the Planning & Zoning Commission discussion, Ms. Wagner commented on the purpose of the commission.

Jose Luis Aguilera Jr. spoke regarding the good things happening in Winslow and thanked the Council for what they do. Mr. Aguilera noted the increase in public attendance at the recent council meetings and commented on the need to work together to make Winslow a great community.

Ann Schmidt thanked the Council for the discussion/interaction that occurred at the last council meeting and requested that in the future a general idea regarding executive session items be provided for the benefit of the public. Ms. Schmidt also requested that reports or a brief summary be provided when the Council returns from site visits related to the industrial development project.

Beverlee Carrell spoke regarding the need to enforce the code and clean up the community. Ms. Carrell also spoke about her concerns regarding the proposed industrial development project.

David Alexander discussed items that he intends to bring before the Council in the future. After requesting that an open debate be held with individuals that are running for local office, Mr. Alexander spoke regarding infrastructure for the Atlas Global project.

Raven Hayes referred to negotiations with Atlas Global and asked the Council to consider the impact that the project will have on residents of Southside. Ms. Hayes also requested that the Council provide detailed information regarding the project area.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember MacLean announced that the boys high school basketball team will be playing in a State playoff game in Winslow on February 14th.

Councilmember Tafoya provided information regarding the Rotary/St. Mary's food distribution scheduled for February 22nd.

After encouraging the community to attend the Recognition Ceremony for Coach Art Griffith on February 21st, Mayor Cano announced details

of the Dreaming Arizona film that will be showing at the Winslow Theater on February 27th. Mayor Cano also encouraged citizens to check the calendar of events on the city website and discussed her recent site visit of the Port of Los Angeles.

In conclusion, Mayor Cano stated that she and members of the Council will be attending a hearing in Flagstaff on February 15th with Senator Kelly related to the Winslow Levee funding.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming February as Teen Dating Violence Awareness & Prevention Month

After Mayor Cano read the proclamation, it was presented to members of Alice’s Place that were in attendance. In response to a question from a member of the audience, Mayor Cano stated that Alice’s Place will be holding various events throughout the month of February to bring awareness to teen dating violence.

B. Proclamation – In Honor of Black History Month

After Councilmember Tafoya read the proclamation, it was presented to Winslow resident Rozene Vetaw.

C. Proclamation – In Honor of Clear Creek Cowboys Third Annual Pony Express Ride

After Councilmember McKee read the proclamation, it was presented to members of the Clear Creek Cowboys Association members who were in attendance.

D. Quarterly Chamber Report Which May Include Visitor Center Statistics, Bed Tax Financial Information and Past/Future Event Update

Bob Hall, Executive Director of the Chamber of Commerce, provided his report for the period October 2023 - January 2024 that included the number of visitors (local, in-state, out of state and foreign) for the period, the number of travel and relocation packs distributed, the number of brochures printed and distributed, website hits totaling 31,600 and tourism related emails received.

After noting that the room at the Visitor's Center was utilized a total of 54 times between October and January, Mr. Hall discussed income and expenses for the reporting period, specifically the AOT FAM Tour line item.

Mr. Hall then provided information regarding the following past and upcoming events:

- Annual Car Show, LCMC Cancer Walk & Halloween Parade in the Park in October
- Annual Christmas Parade & Festival of Trees
- Elevate Winslow program
- Doc Wright Invitational
- Implementation of new banner program
- Annual Chamber Dinner on March 22nd

Councilmember McKee thanked Bob and Angela for their efforts in keeping the meeting room at the Chamber clean and usable.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Introduction of Police Chief Franklin Caldwell

The City Manager began by stating that the General Plan Open House originally scheduled for today prior to the council meeting has been rescheduled for March 26th. The City Manager also stated that there will be a work session at 5:00 p.m. on February 27th to discuss the homelessness issue.

After providing updates regarding the four way stop at Williamson & Cherry and the School to Work Program, the City Manager invited Police Chief Franklin Caldwell to the microphone. The Police Chief introduced himself and stated that he is excited about being in Winslow. The Police Chief recognized his command staff who were in attendance and asked the audience to give the police department a chance to earn their trust.

B. Quarterly Report from Farmers Market Manager Which May Include Weekly Statistics and Upcoming Schedule

Farmers Market Manager Laurie LaShomb discussed accomplishments from the last 12 months including the second Saturday bazaars that have been held during the off season. The Farmers Market Manager provided information regarding both established and new vendors and the upcoming Produce on Wheels event scheduled for February 28th.

The Farmers Market Manager also announced that the new season begins on Saturday, April 27th and thanked the Council for attending the Farmers Market. Mayor Cano stated that volunteers are needed and appreciated to assist with setup of the Farmers Market.

CONSENT CALENDAR

Councilmember Nelson requested that Item E be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Item E. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Special Meeting of January 23, 2024 and the Regular Meeting of January 23, 2024**
- C. Discussion and/or Action to Approve Commission Agreement/Listing Contract with I-40 Homes**
- D. Discussion and/or Action to Approve Solar Communities Program Agreements Between City and APS for Solar Covered Parking at the Police Department and the Wastewater Treatment Plant**
- E. Discussion and/or Action to Approve Ordinance No. 1408 Amending Ordinance No. 637 - Schedule of Rates, Fees and Charges, Amending Schedule 5 - Development Services by Revising Section 5-21 - Use of Transfer Station**

At the request of Councilmember Nelson, the City Manager explained that the Sanitation Fund is \$200,000 in the red due to various expenditures related to the transfer station. The City Manager also explained that in order to address the shortages in the fund, it is necessary to make changes to the voucher system, including eliminating free vouchers for city residents and increasing fees for non-residents.

Clarification was provided that city residents will be required to pay \$10.00 for up to a pickup load and there was discussion regarding the process of notifying residents of the change. Mayor Cano suggested that staff include detailed information regarding the Sanitation Fund in the notifications. In response to a question from Judy Howell, the City Manager stated that there will still be neighborhood clean-ups but

residents will be required to utilize the containers at the transfer station instead of them being placed at various locations throughout the city.

After the City Manager responded to a question from James Chavez regarding recycling costs, the following motion was made:

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to approve Ordinance No. 1408. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Discussion and/or Action Regarding Request for Assistance for the Clear Creek Cowboys Third Annual Pony Express Ride

Members of the association who were present, including Chairman Tim Kelley, spoke regarding events they participated in during the last year. Appreciation plaques were presented to local sponsors of the Second Annual Territorial Ride and Mr. Kelley provided details of their upcoming events on March 7th and March 9th.

Mr. Kelley referred to the request for their charity event and stated that the charity they will be assisting this year is the graduation night event. In response to a question from Mayor Cano, the City Manager stated that there is currently a balance of \$10,000 in the special events account.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to appropriate \$2,000. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes. Mr. Kelley thanked the Council for their support and provided additional information regarding the timeline for picking up letters from the local schools.

B. Discussion and/or Action Regarding Request for Assistance from the High School Dance Line Team

Katrina Hernandez, one of the Winslow Dance Line coaches, discussed the efforts of each dance line member to achieve the goal of winning the State Championship. Ms. Hernandez stated that their program is one of the most underfunded programs and that is why she is requesting assistance to purchase State rings for the team.

Ms. Hernandez provided information regarding their fundraising efforts and responded to questions from the Council. At the request of Councilmember MacLean, the City Attorney discussed the Arizona

Gift Clause and clarified that this is a Council decision. Ms. Hernandez also clarified that the city will be listed as a sponsor on a banner that will be located in the high school gym during the 24/25 school year.

After further discussion, Councilmember McKee made a motion to give a \$500 sponsorship to the Winslow High School Dance Line for the 24/25 year. The motion was seconded by Councilmember Nelson and passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

C. Discussion and/or Direction Regarding Possible Code Revisions Related to Abandoned Motor Vehicles and Littering

After a copy of Chapter 8.16 (Littering) and Chapter 10.12 (Abandoned Motor Vehicles) of the Municipal Code was provided to the Council, the City Manager explained that this item is on the agenda due to a request from Councilmember MacLean as a future agenda item. The City Manager stated that staff is looking for direction from the Council on possible changes to the code related to abandoned motor vehicles and littering.

Councilmember MacLean stated there are instances where individuals refuse to move their vehicles even after they have been contacted by Code Compliance. After Councilmember MacLean referred to language in Section 10.12.050 of the code related to removal and disposition of abandoned motor vehicles by the city, the City Attorney stated that she can sit down with the Police Chief to further discuss this issue to make sure that the code is being enforced.

There was further discussion regarding the possible need to review the Zoning Code to address parking/placement of trailers and recreational vehicles. The City Attorney reiterated that there may be enforcement issues that need to be addressed but stated that staff can also review the code as it relates to visual aesthetics. In response to a comment from Mayor Cano regarding the requirement that vehicles must be kept in an enclosed area so they are not visible, the City Manager stated that staff will review the ordinance that pertains to that issue as well.

With regard to the section of the code pertaining to littering, the City Manager stated that the previous concern that was raised was wildcat dumping due to changes to use of the transfer station. The City Manager also stated that wildcat dumping typically occurs outside city limits where the city has no jurisdiction. There was additional discussion regarding wildcat dumping and the City Manager responded to a question from Councilmember Cake regarding whether there is a

difference for abandoned vehicles located in a residential zone and those that are located in the commercial zone.

Mayor Cano stated that Council will revisit these issues once staff has had an opportunity to review and discuss the code provisions related to these items.

D. Discussion and/or Direction Regarding Planning & Zoning Commission

After stating that several requests were received to consider reinstating the Planning & Zoning Commission, Mayor Cano provided a brief explanation regarding why the decision was made to have a Zoning Hearing Officer perform the functions of the commission. Councilmember MacLean referred to the misinformation surrounding the decision and stated that the commission was not functioning properly wherein it was delaying citizens from getting action needed to proceed with various items that required a decision from the commission.

Councilmember MacLean explained that the process has been effective and streamlined since changing to a Zoning Hearing Officer and stated that if the commission is brought back, it needs to be done in a manner that would require it to function properly. Speaking as a former member of the Planning & Zoning Commission, Councilmember Cake stated that it was difficult to serve due to the lack of understanding and training regarding issues that came before them.

At the request of Mayor Cano, the City Manager provided information regarding the functions and duties of a Planning & Zoning Commission. The City Attorney then provided information regarding State requirements relating to a Planning & Zoning Commission and clarified that their primary role is to make recommendations to the City Council. The Zoning Hearing Officer also discussed the Conditional Use Permit (CUP) process and provided examples of when a CUP is needed. The Zoning Hearing Officer clarified that the Zoning Hearing Officer functions are separate from the General Plan Update that he is currently working on.

The following individuals spoke at various times throughout the discussion:

Judy Howell Theresa Del Mar Holly Wagner

There was discussion regarding certain criteria that should be developed if the decision is made to reinstate the commission including

availability for meetings and training of members. Councilmember MacLean commented on the fact that it is going to take some time to proceed with possible reinstatement of the commission and stated that the current process utilizing the Zoning Hearing Officer should continue in the interim.

In response to a question from Councilmember McKee, the City Manager stated that commissioners are appointed by the Council but reiterated that very few applications were received when previously trying to recruit members to fill a vacancy. The City Attorney provided options for the Council to consider prior to making a permanent change that would require an amendment to the Code. The City Attorney also stated that a professional planner with land use experience will still need to be used to guide the commission through the process.

In response to discussion regarding whether the Planning & Zoning Commission is being raised due to the industrial development project that is currently being proposed, the City Attorney reminded the Council that Atlas Global is not on the agenda and therefore cannot be discussed. The City Attorney did state that to date no zoning application has been filed so there is nothing to go before either the hearing officer or a commission related to the project.

The City Attorney clarified that staff has been directed to proceed with creating an application that includes qualifications and criteria, put it out to the public and bring back a packet for further review by the Council if there is a level of interest.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to adjourn at 9:15 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on February 13, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *27th* day of *February*, 2024.

Suzy Wetzel

City Clerk