

Minutes of the regular meeting of the Winslow City Council held on March 26, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Tim Westover Public Works Director, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Jack Fitchett Economic Development Director, Kim Salazar Public Housing Director, Kevin Fowler Project Manager, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order at 6:55 p.m. The Pledge was given and the Invocation was offered by Councilmember McKee. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Julia Sells referred to the special meeting to discuss the General Plan Land Use Map and requested that more meetings be held so that additional input can be provided before a decision is made.

Gabe Martinez, who resides on West Aspinwall, spoke regarding the CDBG item on the agenda and encouraged the Council to consider the improvements that include Aspinwall Street.

Judy Howell spoke regarding the condition and lack of space at the animal shelter. Ms. Howell also requested information regarding who authorized the decision that she not be allowed to foster or adopt dogs from the shelter.

Lula Stago discussed her concerns regarding Winslow's image and thanked the Council for selecting an experienced police chief. Ms. Stago also discussed the Police Department PERF Study and the recent public forum related to fentanyl in our community.

Sean Gravier suggested that a committee be created to help small businesses be successful. Mr. Gravier also suggested that the city consider allowing container homes in Winslow.

Theresa Del Mar encouraged the Council to have independent impact analysis' done as opposed to those required from developers. Ms. Del Mar also spoke regarding information in the General Plan related to home ownership.

Holly Wagner commented on the special meeting to discuss the General Plan Land Use map. Ms. Wagner referred to container homes and stated that she is a fan of them if they are done right. After stating that she will foster the two dogs mentioned by Judy Howell, Ms. Wagner discussed the need for a Planning & Zoning Commission.

Karen Colon spoke regarding planning in small communities and the need for balanced development.

Grace Butler spoke regarding the city's Request for Proposals for janitorial services and the need to ensure transparency throughout the RFP process.

Mayor Cano responded to comments made as follows:

- The city will look into conducting more meetings with additional maps related to the General Plan
- Consideration will be given to the CDBG projects later in the meeting
- Staff will look into the question from Ms. Howell regarding her being able to foster/adopt dogs from the shelter
- Thank you to Lula Stago for her comments and input; will look into additional community meetings regarding fentanyl
- The City Manager will work with the Economic Development Director regarding a committee to assist small businesses; the city will also look into the feasibility of including container homes in the code
- Thank you to Ms. Del Mar for her comments and diligence on behalf of the community
- Thank you to Ms. Wagner for volunteering to foster the two dogs; the city is still looking into the possibility of bringing back the Planning & Zoning Commission
- Welcomed Ms. Colon to Winslow; appreciate the input on how to proceed with development
- The janitorial services contract will be pulled from the Consent Calendar for further discussion

Councilmember Nelson noted that she has previously spoken to the City Manager about container businesses.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced details regarding the following items:

- Third Annual Arts Festival on April 27th
- Farmers Market opening day on April 27th
- Too Broke for Sturgis Motorcycle Rally June 20th – 23rd
- Free movie night at the theater hosted by Winslow Ford on March 27th
- Law Enforcement Torch Run for Special Olympics on April 19th
- Rotary/St. Mary's food distribution on March 28th
- Upcoming Growing on 66 garden classes
- Moonshot event on March 30th
- Student Union renaming ceremony on March 30th
- Easter Egg Hunt on March 30th

Councilmember McKee provided information regarding the Walmart Easter Egg Hunt, also being held on March 30th, and announced that adult swimming lessons are now being offered by the Recreation Department. Councilmember McKee also announced that the Winslow Council on Aging will begin serving meals every Tuesday from 12:00 – 12:45 for a small donation.

Mayor Cano referred to the National League of Cities Conference in Washington D.C. that she and Councilmembers MacLean, McKee and Nelson recently attended and highlighted various projects that they were able to advocate for while in Washington including funding in the amount of \$2.5 million for a new water tank. Mayor Cano stated that she was one of 20 that got to meet President Biden.

In conclusion, Mayor Cano commented on the recent mural reveal held at the Sacred Heart Park and thanked the Arts Council for sponsoring the event.

B. Future Agenda Items

Councilmember Nelson referred to the comment made under Call to the Public and asked what the city is doing to help small businesses. The City Attorney reminded the Council that discussion cannot take place tonight but the item can be included on a future agenda.

Mayor Cano requested that a report from the Animal Control Supervisor be included on a future agenda.

Councilmember MacLean requested that an update regarding the Habitat for Humanity Housing Program be provided at a future meeting.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming the Month of March 2024 as National Social Work Month

After Councilmember McKee read the proclamation, it was presented to Lucinda Yazzie, Medical Social Worker at the Winslow Indian Health Care Center.

B. Proclamation – Declaring April as Fair Housing Month

After Mayor Cano read the proclamation, it was presented to the Public Housing Director.

C. Presentation of Employee Service Awards

The Human Resources Manager announced the names of the employees who were receiving an award and presented them to those in attendance.

D. Presentation from Navajo County Sheriff's Department Including Update on Major Crimes Apprehension Team (MCAT) and Recap of 2023 Activities

After commenting on the partnership between the Sheriff's Department and the Winslow Police Department through the Major Crimes Apprehension Team (MCAT), Sheriff Clouse introduced members of his department who were in attendance. Sheriff Clouse also discussed funding of the MCAT program through the Local Border Support Fund.

Chief Deputy Brian Swanty provided a PowerPoint Presentation detailing 2023 annual statistics for drug/currency seizures and discussed the addition of fentanyl powder and liquid to the list. Chief Deputy Swanty also discussed proactive enforcement successes and local MCAT activity that included information regarding arrests and agency assists.

Mayor Cano commented on the possibility of coordinating another public forum related to fentanyl in hopes that more citizens can attend. After Chief Deputy Swanty responded to questions from the Council, Councilmember McKee thanked the sheriff and his staff for the information that was provided in their presentation.

STATUS REPORTS**A. Verbal Status Report on Current City Activities by City Manager Which May Include Planning & Zoning Commission and Economic Development Update**

The City Manager began by providing an update regarding the application that will be made available on the city website on April 1st for those who are interested in serving on the Planning and Zoning Commission. After announcing that the first Elevate Winslow entrepreneurial course graduation was held on March 21st with 16 graduates, the City Manager discussed the Moonshot Pitch Event that will be held on March 30th at the Winslow Theater.

The City Manager also provided information regarding a program that was developed in Yavapai County related to free house plans that are stamped and ready for potential homeowners. The City Manager stated that staff is working with Yavapai County to see if the city can join the program that will result in a savings of \$15,000 to \$20,000 in design fees for any participant.

After the City Manager responded to questions from the Council regarding the Planning and Zoning Commission, the City Attorney stated that additional questions will be answered when the item is brought back to the Council for further discussion as an agenda item.

B. Monthly Financial Reports by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

The Finance Director highlighted information from her written report through the end of February including cash and investment balances for the General Fund, the HURF Fund and the Enterprise Funds.

The Finance Director provided detail information regarding citywide revenues and expenditures and stated that the General Fund is currently operating at a \$1.2 million deficit due in part to the State's flat tax income tax rate enacted in 2022 and the lower-than-normal city sales tax revenues. The Finance Director stated that spending has been limited in the General Fund to help reduce the deficit.

The Finance Director responded to questions from the Council and the City Manager clarified that capital projects do not affect the General Fund.

CONSENT CALENDAR

Councilmember McKee requested that Item F be pulled for discussion and Mayor Cano requested that Items B, I and J be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Items B, F, I and J. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Work Session of February 27, 2024 and the City Council Regular Meeting of February 27, 2024**

After noting that the motion for the Because We Care item on the regular meeting minutes should state Vice Mayor Crisp instead of Mayor Cano, Councilmember Tafoya made a motion to approve Item B as corrected. The motion was seconded by Councilmember Nelson and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- C. Discussion and/or Action Regarding Reappointment of Member, and Appointment of New Member, to the Board of Adjustment**
- D. Discussion and/or Action Regarding Reappointment of Member, and Appointment of New Member, to the Arts Council**
- E. Discussion and/or Action to Approve Financial Auditing Services Agreement and Authorize City Manager to Execute the Necessary Documents**
- F. Discussion and/or Action to Approve Janitorial Services Contract and Authorize City Manager to Execute the Necessary Documents**

After Mayor Cano referred to the spreadsheet showing a breakdown of the proposal submittals that was included in the packet, the Public Works Director responded to various questions and comments from the Council related to the responses that were received. Mayor Cano expressed concerns regarding the fact that the recommended vendor is not a local company.

The City Attorney discussed the process that is followed when staff solicits a Request for Proposals (RFP) for cost based services including staff review of all submittals to make sure they are responsive. After the City Manager stated that all information for this particular RFP is

included on the spreadsheet, there was discussion regarding inclusion of RFP/bid responses in the packet. Staff responded to additional questions and comments from the Council and the City Attorney advised the Council that they can go into executive session for legal advice if they would like to discuss local preference. Councilmember MacLean stated that the process should be consistent and recommendations by staff should be trusted when they come to the Council.

After Councilmember McKee explained that the reason she pulled the item was to find out why staff was recommending a company outside of Winslow, Councilmember Crisp made a motion to table this item. The motion was seconded by Councilmember Nelson and failed by roll call vote with Mayor Cano and Councilmembers Crisp and Nelson voting yes and Councilmembers Cake, MacLean, McKee and Tafoya voting no. Prior to voting on the motion, the City Attorney confirmed that the submittals are a public record and can be reviewed by the Council at any time.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to accept the recommendation to approve the janitorial services contract and authorize the City Manager to execute the necessary documents. Motion passed with Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes and Mayor Cano and Councilmember Nelson voting no.

- G. Discussion and/or Action to Award Bid and Approve Payment for Swimming Pool Remodeling Project, Waive Permit Fees and Authorize City Manager to Execute the Necessary Documents**
- H. Discussion and/or Action to Approve Job Order Contract Services with McCauley Construction for Splash Pad Parking Project and Approve Payment**
- I. Discussion and/or Action to Approve Equipment Ownership Transfer Agreement Between Navajo County and the City of Winslow**

After Chief Caldwell explained that this agreement involves the transfer of radios from Navajo County, Lieutenants Cano and Blass provided additional details regarding the portable and mobile radios that were purchased by Navajo County through a grant. Lieutenant Cano also expressed thanks to Sheriff Clouse and his team.

Motion: Moved by Councilmember Tafoya, seconded by Councilmember Nelson, to approve Item I. Motion passed

unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

J. Discussion and/or Action to Approve Accountability Contract Between the City of Winslow and the Leatherback Boxing Club for USA Boxing Membership Program

Speaking on behalf of the Leatherback Boxing Club, Sean Gravier thanked the city for their support of this program. Mr. Gravier provided details regarding their program, specifically the impact that the program has already had and will continue to have on the youth in the community.

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to approve Item J. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

K. Discussion and/or Action Regarding Resolution No. 1935 to Approve a Property Split of Real Property Identified as Navajo County Assessor's Parcel No. 103-31-010B, Located North of I-40 on the East and West Sides of Transcon Lane

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Public Hearing Regarding Use of Community Development Block Grant (CDBG) Funds

Mayor Cano opened the public hearing.

The City Manager referred to previous action taken by the Council regarding the CDBG process and explained that it is necessary to redo the public hearing and adoption of the resolution authorizing submission of the application.

Mayor Cano identified the following projects that were presented at the previous public hearing:

- Winslow Neighborhood Walks – curbs, gutters, sidewalks and pavement west of North Alfred between Aspinwall Street and Oak Street
- Southside Walkway Improvements – curbs, gutters and sidewalks along Jefferson Street between James Avenue and Robert Avenue
- Coopertown Sidewalk – curbs, gutters and sidewalks south of Central Street in the Coopertown neighborhood

- Hayden Walton Sports Complex All-Inclusive Playground – surfacing and equipment well designed inclusive playground to enable children of all abilities to develop physically, cognitively, socially and emotionally

The City Manager recognized that Kevin Goss, NACOG CDBG Program Manager, was attending via Zoom. The following individuals spoke and requested additional information, which was provided by Mayor Cano and members of the Council, regarding the proposed projects:

Theresa Del Mar Karen Colon Roger Hangen

The Public Works Director discussed the CDBG program and process for qualifying for funds that includes a low income survey requirement. The Public Works Director also reminded the Council that the projects need to be prioritized.

Mayor Cano closed the public hearing.

B. Discussion and/or Action to Approve Resolution No. 1933 Authorizing Submission of Application for FY 2024 State CDBG Funds, Certifying that Said Application Meets the Community’s Previously Identified Housing and Community Development Needs and the Requirements of the State CDBG Program and Authorizing all Actions Necessary to Implement and Complete the Activities Outlined in Said Application

After a brief discussion regarding the projects, the following motion was made:

Motion: Moved by Councilmember Crisp, seconded by Mayor Cano, to rank the Winslow Neighborhood Walks as number one and the All-Inclusive Playground as number two. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes. The City Attorney clarified that the intent of the motion was to also approve Resolution No. 1933.

C. Discussion and/or Action to Approve Resolution No. 1934 Committing Local Funds as Leverage for a FY 2024 CDBG Grant Application

The City Manager explained that although a final amount is not known at this time, this resolution is needed to allow the city to commit additional capital funds to complete the project.

Motion: Moved by Mayor Cano, seconded by Councilmember McKee, to approve Resolution No. 1934 committing local funds as leverage for a FY 2024 CDBG Grant Application. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

D. Discussion and/or Action to Approve Letter of Intent to Join New Mexico's Clean I-40 Transportation Corridor Coalition Application in Order to Possibly Receive EPA Grant Funding

Mayor Cano briefly commented on the presentation that will be provided by Global Logistics Development (GLD) Partners related to this item.

Adam Wasserman and Lois Yates provided a PowerPoint presentation that included background information regarding GLDPartners. The presentation also included information regarding the I-5 Corridor, the I-40 Corridor and the I-10 Corridor, all of which are designated by USDOT. Public objectives of the corridor system included are as follows:

1. Contribute to a more efficient national supply chain system;
2. Significantly increase economic competitiveness, especially in rural areas;
3. Advance Collaboration and Partnership across public and private sectors;
4. Reduce VMT, road congestion, maintenance and increase traffic safety; and
5. Substantially reduce GHG and air criteria pollutants

Mr. Wasserman and Ms. Yates discussed phase 1 of the I-40 TradePort Corridor that begins in the Port of Los Angeles and includes hubs in Kingman, Winslow and Albuquerque. Ms. Yates highlighted attributes for TradePort Winslow and discussed current federal funding proposals.

Following the presentation, the City Attorney provided information regarding the action item that is on the agenda to approve the Letter of Intent to join New Mexico's Clean I-40 Transportation Corridor.

Mr. Wasserman responded to a question from Councilmember Crisp regarding matching funds. Mr. Wasserman, the City Attorney and members of the Council also responded to various questions and comments from members of the audience. Prior to the following motion being made, the City Attorney reiterated that the I-40

Transportation Corridor and Atlas Global Development are two separate projects:

Motion: Moved by Councilmember Crisp, seconded by Mayor Cano, to approve the Letter of Intent to join New Mexico's Clean I-40 Transportation Corridor Coalition Application. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

E. Discussion and/or Direction Regarding Library Project, Project Budget and Possible Change Orders

The City Manager referred to previous discussions with the Council regarding placement of planters and trees in the library parking lot and explained why staff is recommending that the parking lot not include these items. After stating that trees and shrubs will be included in the areas where there is no pavement, the City Manager explained that due to the hard rock, the cost to cut in six planters is \$48,000.

The City Manager responded to questions and comments from the Council that included additional options for shade structures since APS will be sun setting their solar panel program. There was also discussion regarding the project budget.

Motion: Moved by Councilmember McKee, seconded by Councilmember Nelson, to forego the trees at the present time and revisit the option at a later date. Motion passed with Mayor Cano and Councilmembers Cake, McKee, Nelson and Tafoya voting yes and Councilmembers Crisp and MacLean voting no.

F. Discussion and/or Direction Regarding Land Use Map for General Plan

The City Attorney stated that this item can be brought back for discussion at a future meeting to enable staff to provide additional options related to the land use map. The City Attorney also asked the Council to provide comments that they received during the special meeting to the City Manager. Mayor Cano clarified that no motion is necessary since staff is being directed to bring this item back on a future agenda.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to adjourn at 10:20 p.m. Motion passed unanimously with Mayor

Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on March 26, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *23rd* day of *April*, 2024.

Suzy Wetzel

City Clerk