

Minutes of the regular meeting of the Winslow City Council held on April 23, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Tim Westover Public Works Director, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Jack Fitchett Economic Development Director, Ron Blass Police Lieutenant, Jackie Williams Animal Control Supervisor, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Pastor Randy Therio of the Multiply Church. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Judy Howell stated that there are currently several dogs at the shelter looking for homes and clarified to the Council that her issues at the shelter are related to the facility being too small and not with the employees.

Deb Lopez referred to the executive session item on the agenda related to the I-40 Transportation Corridor Coalition and requested that the Council consider the impact that a large development would have on the city and its resources prior to entering into any contracts.

Randy Therio announced service information for the Multiply Church and extended an invitation to the public to visit their Tiny City of Winslow. Mr. Therio also thanked the Council for the recent adoption of the Invocation Policy.

Mark Romo, owner of Romo's Mexican Food Truck, thanked the city for working with him and his wife on designing and renovating the airport restaurant building in anticipation of their five-year lease of the facility.

Ramil Aguilar, Warden at the Arizona State Prison Complex-Winslow, thanked the city for their involvement in the inmate labor program and introduced members of his staff who were in attendance. Warden Aguilar also announced that he will be retiring on June 30th.

Daniel Lupien of Atlas Global announced that their Planned Area Development application has been submitted to the city and thanked staff for their commitment to the project. Mr. Lupien also provided information regarding their project.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced details regarding the following events:

- Growing on 66 Gardening Class on May 15th
- Junior High Arts Club Empty Bowls event on May 1st
- Spring Carnival on May 2nd – May 5th
- Farmers Market Opening Day on April 27th
- Seed & Plant Exchange on April 27th
- Third Annual Arts Festival on April 27th

After announcing that the St. Mary's food distribution will be held on Thursday, April 25th, Councilmember Tafoya provided information regarding the High School CT Department's financial simulation on April 24th.

Mayor Cano provided details regarding the barbeque and family event scheduled for June 1st at the rodeo grounds and the Route 66 Standing Horse Pow Wow on June 29th & 30th. Mayor Cano also noted that the Navajo Nation celebrated Sovereignty Day on April 22nd.

There was a brief discussion regarding the high school graduation ceremony and the Because We Care event.

B. Future Agenda Items

Councilmember Nelson stated that trash cans are needed at Tom Harris Field and the field is not lined. In response, the City Attorney stated that since this is not a future agenda item, staff can look into those issues and report back to the Council.

Mayor Cano referred to her previous request for a tour of city facilities and suggested that it be scheduled for some time in June. Mayor Cano

also stated that she would like to discuss the carnival issue again after she has had an opportunity to talk with residents in the Safeway and Bashas' neighborhoods.

Councilmember Nelson requested an executive session to discuss recent emails regarding the Atlas Global project.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming May 5 – 11, 2024 as National Correctional Officers & Employees Week

After Mayor Cano read the proclamation, it was presented to Department of Corrections staff that were in attendance.

B. Proclamation – Proclaiming May 5 – 11, 2024 as Municipal Clerks Week

After Mayor Cano read the proclamation, it was presented to the City Clerk.

C. Quarterly Report from Navajo County Supervisor Fern Benally

Navajo County District I Supervisor Fern Benally reported that following their board meeting earlier in the day, there was a ground breaking ceremony for the broadband project. Supervisor Benally then provided additional details related to the project that will provide affordable broadband for all unserved and underserved locations in Navajo County.

Supervisor Benally also stated that the County Manager provided a presentation regarding elections during the board meeting that focused on the voting process checks and balances that take place during an election cycle.

In conclusion, Supervisor Benally provided an update on the Winslow Levee project, including recent approval of a survey contract associated with the project.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Lobbying Activities and Federal Funding

The City Manager provided detailed information regarding lobbying efforts from both Federal and State sources that resulted in nearly 70 million dollars for projects that directly impact the City of Winslow.

The projects for infrastructure, amenities and equipment included the following:

- Appropriations for the Winslow Levee Project
- Police vehicles and equipment
- New 2-million-gallon water tank
- Rehabilitation of three pocket parks and the 9/11 Memorial
- Fire substation south of the railroad tracks
- Stormwater project
- Increase to capacity of the Apache Avenue sewer main

After stating that staff is working on plans to provide one evening session of night swim lessons, the City Manager announced that the Budget Work Session is scheduled for May 2nd at 4:30 p.m. In response to a question from Mayor Cano, the City Manager stated that staff is working on an open house related to the I-40 Tradeport for some time in May.

B. Monthly Financial Report by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

Due to the absence of the Finance Director, the City Manager provided an overview of the written report for the month of March including revenues and expenditures for General Fund, the HURF Fund and the Enterprise Funds.

The City Manager responded to questions from Councilmember Nelson regarding entries listed on the check register.

C. Quarterly Report from Librarian Which May Include Information Regarding Statistical Information, Past Events and Announcements for Upcoming Events

The Librarian discussed events that took place during the month of April including Young Chefs and Fluffy Therapy with baby goats (thanks to Marshall Losey). Upcoming events include the Plant & Seed Exchange on April 27th and Little Chefs on April 30th.

After reminding citizens that they can sign up to receive text alert reminders through the city's app and website, the Librarian provided information regarding the Summer Reading Program that will include the following:

- Laser tag for teens

- Movies at the theater and pool
- Rock painting
- Outdoor cooking classes
- Board games

Councilmember McKee stated that she has been able to take advantage of using the library and was impressed with the variety of events offered. The Council expressed appreciation to the Librarian for the job that she does and Mayor Cano volunteered to read during Story Time at the library.

D. Report from Animal Control Supervisor Which May Include Statistics and General Operating Information for Animal Control

The Animal Control Supervisor provided a detailed report on changes and upgrades that have been made at the shelter. Renovations done over the past two years include upgrades to the front office and back kennel areas, purchase of new shade structures and automated water bowls in each kennel.

The Animal Control Supervisor reported that grants are hard to obtain since the majority of them are awarded to 501c3 organizations and animal control is part of a municipality. The Animal Control Supervisor also explained duties of the additional positions at the shelter and discussed various programs that staff is managing including free adoptions and chipping of animals.

The Animal Control Supervisor provided statistics for intakes and adoptions from 2021 – 2023 and reported that shelters throughout the State are at capacity levels. In conclusion, the Animal Control Supervisor thanked his staff for their efforts in providing for the health and safety for the animals at the shelter.

In response to a question from Councilmember Nelson, there was discussion regarding grants for 501c3 organizations and the need for assistance and involvement from the community. After discussing a future partnership with Navajo County, the Animal Control Supervisor and Lieutenant Blass responded to questions and comments from the Council.

CONSENT CALENDAR

Councilmember Crisp requested that Item H be pulled for discussion and Mayor Cano requested that Items F & G be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Items F, G & H. Motion passed

unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council City Council Regular Meeting of March 26, 2024 and City Council Regular Meeting of April 9, 2024**
- C. Discussion and/or Action Regarding Reappointment of Members to the Historic Preservation Commission**
- D. Discussion and/or Action to Approve Cooperative Purchasing Agreement with Arizona Recreation Design, Inc. and J.P. & Sons Contracting, Inc. for Purchase of Ramada Shade Structure for Hayden Walton Park**
- E. Discussion and/or Action to Approve Transit Drug & Alcohol Policy**
- F. Discussion and/or Action to Approve Procurement Policy Revisions**

Mayor Cano referred to recent janitorial services contract and requested that a local preference section be included in this policy. The City Attorney and City Manager provided information regarding the proposed revisions to bring the policy in compliance with the Federal Transit Program and suggested that they be approved tonight.

After the City Attorney stated that the City Code contains a local preference section and staff can bring it back for discussion at a future meeting Mayor Cano made a motion to approve letter F, Procurement Policy revisions. The motion was seconded by Councilmember Nelson and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- G. Discussion and/or Action to Approve Resolution No. 1940 Adopting a Notice of Intent to Increase Water and Wastewater User Charges, Setting a Public Hearing on the Proposed Increase and Filing a Written Report Supporting the Proposed Increase with the City Clerk**

At the request of Mayor Cano, the City Manager provided information regarding this item that included a presentation that was given by the city's Water & Wastewater Consultant in February that suggested rate increases over a period of five years. The City Manager explained that

this resolution sets the public hearing date which will include an additional presentation by the consultant.

Motion: Moved by Mayor Cano, seconded by Councilmember Cake to approve letter G. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

H. Discussion and/or Action to Approve Ordinance No. 1410 Approving the Lease Agreement Between the City of Winslow and M.L. Romo & Company, LLC dba Romo's Mexican Grill, Related to the Lease of Real Property at the Winslow-Lindbergh Regional Airport for Restaurant Purposes; Authorizing the City Manager to Execute and Deliver Said Lease; and Declaring an Emergency

After a brief discussion regarding the time that it has taken to get the building ready to open, the Council thanked the Romos for their patience. Councilmember Crisp then made a motion to approve Ordinance No. 1410 approving the Lease Agreement between the City of Winslow and M.L. Romo & Company LLC. The motion was seconded by Mayor Cano and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes. ***Councilmember Nelson left the meeting at 8:30 p.m.*** *Councilmember McKee left the meeting during the executive session at 9:00 p.m. but rejoined the meeting via Zoom.***

EXECUTIVE SESSION

- A. Under authority of A.R.S. § 38-431.03(A)(1), the City Council may hold an executive session for annual performance evaluation of the City Manager**
- B. Under authority of A.R.S. § 38-431.03(A)(3) and (A)(4), the City Council may hold an executive session for legal advice and contract negotiations related to the Memorandum of Agreement with the New Mexico Environment Department and I-40 Transportation Corridor Coalition**

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to move back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

DISCUSSION AND/OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEMS

After returning from executive session, Mayor Cano stated that with regard to letter A, the Council prioritized goals for the City Manager and staff has been given direction with regard to letter B.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Crisp, to adjourn at 9:40 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on April 23, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *14th* day of *May*, 2024.

Suzy Wetzel
City Clerk